

## Training Schedule September - December 2010



**Associates Inc.**

[www.atcassociates.com](http://www.atcassociates.com)

**PLEASE NOTE OUR NEW LOCATION: 9231 Rumsey Road Columbia, Maryland 21045**

Updated 9/1/2010

ATC Training Courses			Training Schedule - September 2010 to December 2010				
Codes	*COST	September	October	November	December		
<b>ASBESTOS INITIAL COURSES</b>							
Supervisor (5 Day)	S	\$600	27-Oct. 1		1-5	6-10	
Inspector (3 Day)	I	\$450		13-15	15-17	13-15	
Management Planner (2 Day)	MP	\$350			18-19	16-17	
Operations and Maintenance Worker (2 Day)	OM	\$350		28-29		16-17	
Collecting and Analyzing Air Samples (NIOSH 582)	CAAS	\$700	20-24	18-22	29-Dec. 3	*Call	
Virginia Project Monitor (2 Day)	VAPM	\$350	23-24	21-22		2-3	
Worker (4 Day)	W	\$450	*Call	*Call	*Call	*Call	
<b>ASBESTOS REVIEW COURSES</b>							
Supervisor Review (8 hr.)	SR	\$165	14	7	10	22	
Inspector (4hr.)	IR	\$140	15	6	9	21	
Inspector/Management Planner Review (8 hr.)	IMPR	\$165	15	6	9	21	
Project Designer Review (8 hr.)	PDR	\$165	16	8	8	23	
Virginia Project Monitor Review (8 hr.)	VAPMR	\$165	13	5	11	20	
Worker Review (8 hr.)	WR	\$165	*Call	*Call	*Call	*Call	
Operations and Maintenance Review (4 hr.)	OMR	\$150	*Call	11	12	*Call	
<b>HAZARDOUS WASTE</b>							
Operations Supervisor (8 hr.)	HSR	\$165	*Call	11	12	*Call	
Operations Review (8 hr.)	HRO	\$165	*Call	11	12	*Call	
<b>OTHER COURSES</b>							
Confined Space Entrant and Attendant (8 hr.)	CS	\$325					*CALL TO SCHEDULE/Arrange Dates
*Asbestos/Mold Awareness (2/2 hr.)	AA/MA	\$100/\$100					*CALL TO SCHEDULE/Arrange Dates

\* Call for Group Rates. Discount Pricing for 5 or More Attendees/Course Packages with advance payment arrangements.

Note: Discount Pricing for Initial Asbestos Inspector & Management Planner - \$ 700.00 for the week

NIOSH 582 (eqv.) and Virginia Project Monitor (VAPM 2-Day) Package Price - \$ 800.00.

Add AHERA Asbestos Supervisor to 582/VAPM Package - \$1,350.00 for all three. (All Package courses must be paid at time of initial course.)

Please Arrive for Courses By 08:15.

-Courses begin daily at 8:30a.m. unless otherwise specified.

-Schedule subject to change. Please call to confirm dates.

-Asbestos Initial and Review courses are APPROVED in Maryland, Virginia, DC, and Pennsylvania.

# COURSE REGISTRATION FORM



9231 Rumsey Road  
Columbia, Maryland 21045  
Phone: (410) 381-0232 Fax: (410) 381-8908  
e-mail: melinda.smith@atcassociates.com

<b>COURSE DATE(S):</b>		<b>Payment Amt:</b>	
<b>COURSE NAME:</b>		<b>Payment Method:</b>	
<b>Student Name:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>Phone:</b>		<b>Email:</b>	
<b>Fax:</b>		<b>Email:</b>	
<b>Employer:</b>			
<b>Business Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>Business Phone:</b>		<b>Business Fax:</b>	
<b>Email:</b>			
<b>(Circle) Initial/Review</b>	<b>If review, proof of current accreditation required for review course</b>		

- Course fee payable at time of registration or training by cash, check, or credit card.

**Make checks payable to:** ATC Associates Inc.

**Credit Card Info:**

Card Holder/Client Name: \_\_\_\_\_ Type of Card: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Amount: \_\_\_\_\_

**ATC Office Use Only:**

Approval Number: \_\_\_\_\_

Project # \_\_\_\_\_ Task \_\_\_\_\_



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melinda.smith@atcassociates.com

## Course Descriptions & Cost September-December 2010

For package training discounts (groups of 5 or more or packaged classes) Call for Pricing  
(see information on schedule)

### **COLLECTING AND ANALYZING ASBESTOS AIR SAMPLES (A NIOSH 582 EQUIVALENT) (\$700)**

This course is designed for individuals responsible for evaluating airborne asbestos exposure to workers and the environment during work operations covered under the OSHA asbestos standards.

- Sampling and calibration equipment
- Airborne asbestos sampling strategies
- Microscope calibration and adjustment
- Sample preparation and fiber counting
- Quality control practices and procedures
- Calculations and statistical evaluation of results

### **VIRGINIA PROJECT MONITOR COURSE (\$350)**

This course provides 16 hours of training for persons conducting visual inspections and final clearance sampling on asbestos abatement projects in the state of Virginia. Successful completion of an approved Supervisor or Project Designer Course is a prerequisite.

- Role of the Project Monitor
- Project specifications
- Air monitoring methods
- Quality control practices and procedures
- Conducting visual inspections
- Analytical options/interpretation of results

### **ASBESTOS ABATEMENT WORKER COURSE (\$450)**

This 32-hour training course is required for workers involved in the abatement of asbestos-containing building materials. It includes extensive use of practical scenarios and hands-on exercises.

- Background information on asbestos
- Health hazards
- Isolation of contaminated areas
- Asbestos abatement techniques
- Work site safety
- Personal protective equipment

### **ASBESTOS ABATEMENT SUPERVISOR COURSE (\$600)**

This 40-hour initial training course is designed for on-site supervisors of asbestos abatement operations. The course includes background information presented in the Asbestos Abatement Worker Course plus the following topics:

- Understanding work specifications
- Effective site supervision
- Insurance and liability issues
- Recordkeeping requirements

**\$300 DISCOUNT FOR ASBESTOS SUPERVISOR/582 COURSE AND VIRGINIA PROJECT MONITOR WHEN PAID IN ADVANCE FOR ALL THREE COURSES. YOU MAY SCHEDULE THE COURSES TO FIT YOUR NEEDS. DISCOUNT ONLY APPLIES FOR PRE-PAID TUITION FOR ALL THREE COURSES.**

### **ASBESTOS BUILDING INSPECTOR COURSE (\$450)**

This 24-hour course emphasizes the proper methods to identify, sample and document the presence of asbestos-containing building materials.

- Background asbestos information
- Public relations
- Inspection procedures
- Bulk sampling strategies
- Physical assessment techniques
- Recordkeeping and report writing

### **ASBESTOS MANAGEMENT PLANNER COURSE (\$350)**

This 16-hour training course emphasizes the assessment of potential asbestos exposure, appropriate response actions and the preparation and implementation of the plan to manage the asbestos-containing building materials. Successful completion of an Asbestos Building Inspector Course is a prerequisite.

- Hazard assessment and response action prioritization
- Selection of control options
- Development of an O&M plan
- Financing abatement actions

**\$ 100 DISCOUNT FOR INITIAL INSPECTOR + MANAGEMENT PLANNER IN SAME WEEK \$600 FOR BOTH**

### **OPERATIONS AND MAINTENANCE WORKER COURSE (\$350)**

This 16-hour course is designed for building service and maintenance personnel who are likely to come into contact with asbestos-containing materials during routine maintenance activities.

- Background information on asbestos
- Safe work practices and health hazards
- Personal protective equipment
- Asbestos control techniques
- Small scale cleanup and removal

### **BUILDING INSPECTOR REVIEW COURSE (\$140)**

This 4-hour review course is designed to meet the requirements for the recertification of Asbestos Building Inspectors.

It includes a review of topics from initial training with particular attention to new regulations and state-of-the-art procedures.

- Regulations update
- Response actions
- Recordkeeping
- Overview of sampling and assessment strategies

### **BUILDING INSPECTOR/MANAGEMENT PLANNER REVIEW COURSE (\$165)**

These two, 4-hour review courses are designed to meet the requirements for the recertification of asbestos Building Inspectors and Management Planners. They include a review of topics from initial training with particular attention to new regulations and state-of-the-art procedures.

- Regulations update
- Response actions
- Recordkeeping
- Overview of sampling and assessment strategies

### **ASBESTOS WORKER OR SUPERVISOR REVIEW COURSE (\$165)**

These 8-hour review courses are designed for recertification of asbestos abatement workers and supervisors. They include a review of key aspects from initial training.

- Review and update of regulations
- Current asbestos issues
- Developments in abatement techniques
- Air monitoring and recordkeeping and equipment

**PROJECT DESIGNER REVIEW COURSE (\$165)**

This 8-hour course is an annual update of key topics from initial training for individuals responsible for preparing asbestos project specifications and addenda.

- Construction project design
- Update of cost estimation
- Specification/drawing preparation
- Contract management

**VIRGINIA PROJECT MONITOR REVIEW COURSE (\$165)**

This 8-hour course is a review and update of initial Project Monitor course topics.

- State-of-the-art work practices
- Fiber control and occupied buildings
- Abatement monitoring concerns
- Case studies/mock situations

**HAZARDOUS WASTE OPERATIONS WORKER COURSE (\$700)**

This 40-hour course satisfies the training requirement specified in 29 CFR 1910.120 for personnel engaged in hazardous waste response operations under CERCLA or RCRA or who investigate hazardous waste sites.

- Hazard classification and recognition
- Safe work practices
- PPE/decontamination procedures
- Regulatory overview
- First aid and CPR certification
- Extensive hands-on training

**HAZARDOUS WASTE OPERATIONS REVIEW COURSE (\$165)**

This course is an 8 hour annual update of topics covered in initial Worker and Supervisor courses.

- Roles and responsibilities on site
- Personal protective equipment
- Site characterization/hazard assessment
- Safe work practices and engineering controls

**HAZARDOUS WASTE OPERATIONS TRAINING FOR MANAGERS AND SUPERVISORS (\$165)**

This 8-hour course is for supervisory personnel who are directly responsible for employees engaged in hazardous waste operations.

- The supervisor's role
- Hazard recognition
- Accident investigation and site safety plans
- OSHA inspections
- Case studies

**CONFINED SPACE ENTRY (\$325)**

This 8-hour course is designed to meet the training requirements of OSHA's Permit-Required Confined Spaces for General Industry regulation (29 CFR 1910.146) for persons who enter, attend or authorize entry into confined spaces.

- Hazards of confined spaces
- Control measures
- Emergency procedures
- Entry permit completion

Payment may be made by cash, check or credit card. Course payment is due on the course date. For clients requiring invoicing, credit approval through ATC Corporate Office is required prior to attendance.

For package training discounts (group rates, or combined classes) see information on schedule.

# Hotels near ATC Associates Inc., 9231 Rumsey Rd Columbia, MD

- 1. Hampton Inn**  
8880 Columbia 100 Pkwy  
Columbia, MD (0.31 miles away)  
410-997-8555
- 2. Extended Stay America**  
8870 Columbia 100 Pkwy  
Columbia, MD (0.31 miles away)  
410-772-8800
- 3. Residence Inn-Columbia**  
4950 Beaver Run Ct  
Ellicott City, MD (0.38 miles away)  
410-997-7200
- 4. Staybridge Stes Bait/Columbia**  
8844 Columbia 100 Pkwy  
Columbia, MD (0.42 miles away)  
410-964-9494
- 5. Columbia Hilton**  
5485 Twin Knolls Rd  
Columbia, MD (1.37 miles away)  
410-997-1060
- 6. Oakland Manor In Columbia**  
5430 Vantage Point Rd  
Columbia, MD (1.87 miles away)  
410-730-4801
- 7. Hilton Garden Inn**  
8241 Snowden River Pkwy  
Columbia, MD (2.00 miles away)  
410-750-3700
- 8. General Growth Properties Inc**  
10275 Little Patuxent Pkwy  
Columbia, MD (2.25 miles away)  
410-992-6000
- 9. Sheraton Inn Hotel-Columbia**  
10207 Wincopin Circle  
Columbia, MD (2.25 miles away)  
410-730-3900
- 10. Star Hotels**  
10420 Little Patuxent Pkwy  
Columbia, MD (2.60 miles away)  
301-596-3000